

## **SERIES 2013 – 2014**

### **Rocky L. Bartlow, Department Commander January 12, 2013 – January 11, 2014**

- |     |  |                   |
|-----|--|-------------------|
| 01. | Administration   | January 12, 2013  |
| 02. | Appointment Bylaws Committee   | January 12, 2013  |
| 03. | Appointment of Chairman for Last Soldier Project and GAR Records Project | January 12, 2013  |
| 04. | Elected Department Officers to Wear Department Officer Badge             | January 12, 2013  |
| 05. | Appointment of Vision Committee  | January 12, 2013  |
| 06. | Letter to the Brothers of the Department of Kansas                       | January 28, 2013  |
| 07. | Firearms Safety at SUVCW Activities                                      | April 17, 2013    |
| 08. | Fall Council Meeting   | August 20, 2013   |
| 09. | Eighteenth Annual Department Encampment                                  | September 6, 2013 |
| 10. | Appointment of Camp Organizer  | October 19, 2013  |
| 11. | Department Awards  | January 11, 2014  |

DEPARTMENT OF KANSAS  
SONS OF UNION VETERANS OF THE CIVIL WAR  
5015 110th St., Meriden KS 66512-8779  
Commander@suvewks.org

DEPARTMENT ORDER 1  
SERIES 2013-2014

January 12, 2013

1. Having been elected as Department Commander by the assembled membership and delegates at the Seventeenth Department Encampment at Emporia, Kansas, on January 12, 2013, command is hereby assumed and headquarters established at the above address. All correspondence requiring the attention of the Department Commander shall be sent to the above address.

2. The following brothers were elected, or continue to serve in an unexpired term, to the offices indicated:

|  |   |
|--|---|
| Senior Vice Commander                        | <b>Kent M. Melcher, PCC</b> , Old Abe 16            |
| Junior Vice Commander                        | <b>Mark A. Britton, PCC</b> , Corp. Patrick Coyne 1 |
| Secretary/Treasurer<br>(term expiring 2014): | <b>Alan L. Russ, PDC</b> , Old Abe 16               |
| Council (term expiring 2015):                | <b>James R. Knopke, PDC</b> , Franklin 5            |
| Council (term expiring 2014):                | <b>William E. Fischer, Jr., PCC</b> , Franklin 5    |
| Council (term expiring 2014):                | <b>Roger D. Lester</b> , Old Abe 16                 |

3. I have appointed the following brothers to the positions and responsibilities indicated:

|                             |  |
|-----------------------------|--|
| Patriotic Instructor        | <b>William E. Fischer, Jr., PCC</b> , Franklin 5         |
| Chaplain                    | <b>Roy A. Lafferty, PDC</b> , Sgt. Samuel J. Churchill 4 |
| Historian                   | <b>Blair D. Tarr</b> , Old Abe 16                        |
| Counselor                   | <b>Alan L. Russ, PDC</b> , Old Abe 16                    |
| Graves Registration Officer | <b>William E. Fischer, Jr., PCC</b> , Franklin           |
| Civil War Memorials Officer | <b>Douglas E. McGovern, PCC</b> , Corp. Coyne1           |
| Eagle Scout Coordinator     | <b>William E. Fischer, Jr., PCC</b> , Franklin 5         |
| Department Webmaster        | <b>Alan L. Russ, PDC</b> , Old Abe 16                    |

4. All business correspondence, bills, and requests for payment should be sent to the Department Secretary:

**Alan L. Russ, PDC**, P.O. Box 673, Saint Francis KS 67756-0673.

5. All requests for monuments and memorials grants, and all completed monuments and memorials registration forms should be sent to the Department Civil War Memorials Officer:

**Douglas McGovern, PCC**, 100 W. 20<sup>th</sup> Ave., Hutchinson KS 67502-2846.

6. All graves registration forms and information should be sent to the Department Graves Registration Officer:

**William E. Fischer, Jr., PCC**, 2129 Ironstone Dr, Fort Scott KS 66701-8521.

7. All requests for Eagle Scout Certificates should be sent to the Department Eagle Scout Coordinator:

**William E. Fischer, Jr., PCC**, 2129 Ironstone Dr, Fort Scott KS 66701-8521.

8. Department Officers for 2013-2014 should plan to attend the following meetings and events during the year. Appointed Department Officers and Camp Commanders are encouraged to attend the meetings.

|                         |  |
|-------------------------|--|
| <b>October 19, 2013</b> | Fall Council Meeting, Emporia              |
| <b>January 11, 2014</b> | 18th Annual Department Encampment, Emporia |

9. All Department Officers and Past Department Commanders, along with any other brother who is able to, are highly encouraged to attend the SUVCW National Encampment on August 9 and 10, 2013, in Milwaukee, Wisconsin.

10. The 18<sup>th</sup> Annual Department of Kansas Encampment is scheduled to be held on January 11, 2014. The Department of Kansas is hosting and holding the encampment in Emporia.

IN FRATERNITY, CHARITY, AND LOYALTY,

Rocky L. Bartlow, PCC  
Department Commander

ATTEST:

Alan L. Russ, PDC  
Secretary

DEPARTMENT OF KANSAS  
SONS OF UNION VETERANS OF THE CIVIL WAR  
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DEPARTMENT ORDER 2  
SERIES 2013-2014

January 12, 2013

**APPOINTMENT OF STANDING COMMITTEE  
BYLAWS COMMITTEE**

1. As required by Bylaws of the Department of Kansas Encampment, I hereby appoint the voting members of the Department Council to the **Bylaws Committee** for the term from January 12, 2013, through January 11, 2014, unless sooner relieved.
2. Brother Alan L. Russ, PDC, is hereby appointed Chairman, Bylaws Committee.
2. This committee shall meet during the year, as necessary. It shall function in accordance with Article XV, Section A, Bylaws of the Department of Kansas. The committee chairman shall present a status report to the Department Council at the Fall Council Meeting and at any other time requested by the Department Commander. Additionally, the committee chairman shall present a report of the committee activities for the year to the Eighteenth Annual Department Encampment.

IN FRATERNITY, CHARITY, AND LOYALTY,

Rocky L. Bartlow, PCC  
Department Commander

ATTEST:

Alan L. Russ, PDC  
Secretary

DEPARTMENT OF KANSAS  
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DEPARTMENT ORDER 3  
SERIES 2013-2014

January 12, 2013

**APPOINTMENT OF PROJECT CHAIRMAN  
LAST SOLDIER PROJECT and GAR RECORDS PROJECT**

1. Brother **Blair D. Tarr**, Old Abe Camp 16, is hereby appointed as chairman for the Last Soldier Project and the GAR Records Project.
2. As project chairman, he shall serve as the point of contact for these projects within the Department of Kansas. He is authorized to pursue these projects in the name of the Department, and may appoint team members to assist him, as necessary.
3. Those brothers of the Department interested in assisting in these projects should contact the project chairman at the following:

**Blair D. Tarr, 617 SW Taylor St., Apt 11, Topeka KS 66603-3243**  
**Email: BTarr@kshs.org**

4. The purpose of the **Last Soldier Project** is to attempt to identify and gather information on all Union Civil War soldiers who hold a status of "Last Soldier" in the 105 Kansas counties. This may include the last to die, the last burial, and the last to live in the county.
5. The purpose of the **GAR Records Project** is to support the National Organization's effort to identify the location of all existing GAR records. The purpose of this project is to assist in future research efforts with regard to the records.
6. The project chairman shall prepare a report to be presented to the Department Encampment on the activities for the year. A copy of the report shall be forwarded to the Department Commander and the Department Secretary who shall include such reports in the proceedings of the Department Encampment.

IN FRATERNITY, CHARITY, AND LOYALTY,

Rocky L. Bartlow, PCC  
Department Commander

ATTEST:

Alan L. Russ, PDC  
Secretary

DEPARTMENT OF KANSAS  
SONS OF UNION VETERANS OF THE CIVIL WAR  
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DEPARTMENT ORDER 4  
SERIES 2013-2014

January 12, 2013

**WEAR OF ELECTED DEPARTMENT OFFICER BADGE  
BY THE ELECTED DEPARTMENT OFFICERS**

In accordance with Chapter V, Article III, Section 2(b), Regulations of the Sons of Union Veterans of the Civil War, the Elected Department Officers, have been furnished with the badge of Elected Department Officer by the Department. As such, each Elected Department Officer is hereby ordered to wear their Department Officer Badge in place of their Membership Badge for the duration of their term of service as an elected Department Officer. Upon leaving elected office; the Department Badge will be returned to the Department or turned over to his successor. Lost or damaged badges shall be replaced by the officer. The exceptions to this directive are that a current Camp Commander who is also serving as an elected Department Officer shall wear the membership badge of Camp Commander during his term as Camp Commander and a brother authorized to wear a National elected officer badge may wear that badge.

IN FRATERNITY, CHARITY, AND LOYALTY,

Rocky L. Bartlow, PCC  
Department Commander

ATTEST:

Alan L. Russ, PDC  
Secretary

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DEPARTMENT ORDER 5  
SERIES 2013-2014

January 12, 2013

**APPOINTMENT OF SPECIAL COMMITTEE  
VISION COMMITTEE**

1. To encourage camp and department activity, I am continuing the Vision Committee which was established by Commander Lafferty last year.
2. This committee is tasked with soliciting ideas from the camps of the Department and submitting them to the committee for review. Recommendations will be forwarded to the Department Commander on a regular basis.
3. Membership on the Vision Committee is:  
  
Rocky L. Bartlow, PCC, Old Abe Camp 16, Chairman  
Mark A. Britton, PCC, Corp. Patrick Coyne Camp 1  
Nick Burchett, Old Abe Camp 16  
Michael J. Hadl, PCC, Sgt. Samuel J. Churchill Camp 4
4. Camp commander are directed to submit ideas to one of the committee members.
5. Appointment of this committee shall remain in effect until January 11, 2014, unless sooner disbanded.

IN FRATERNITY, CHARITY, AND LOYALTY,

Rocky L. Bartlow, PCC  
Department Commander

ATTEST:

Alan L. Russ, PDC  
Secretary

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DEPARTMENT ORDER 6  
SERIES 2013-2014

January 28, 2013

**LETTER TO THE BROTHERS OF THE DEPARTMENT OF KANSAS**

*Brothers of the Department,*

I write today to thank you for the privilege and honor you have given me by my election to lead you as Department Commander. It is humbling to think men of your stature would entrust me with such a responsibility and I commit, with God's help, to do my best to serve you and the cause of our beloved Boys in Blue.

It was truly an honor to meet our Commander in Chief Perley Mellor, and his wife, ASUVCW National Vice President Diane Mellor. We not only enjoyed the day but dinner with them as well. The weather even cooperated and gave us a bit of snow to remind all of us it is still winter in Kansas.

I believe the challenge before not only our department and individual camps, but nationally as well, is to engage the youth of our Nation in not only understanding the causes of the Civil War and the sacrifices that were made, but actively participating in our camps to honor our dead and continue to perpetuate their memory. I hope to make that emphasis a hallmark of my term in office. As much as we enjoy the camaraderie and encouragement of our meetings, the work of remembering and sustaining our cause has to take place outside of the Perkins Restaurant, Bass Pro Shop, Watkins Museum, and DAV hall. It must move pro-actively into the youth of our culture.

To that end, our department Vision Committee will be meeting soon to discuss that, and other items, that will energize our department to excellence in our cause. The members of the committee are brothers Mike Hadl of Lawrence, Mark Britton of Wichita, and Nick Burchett of Topeka (See Department Order No. 5). If you have ideas please do forward them to myself directly, to these brothers, or through your camp chain of command.

As we prepare for this year, can I ask you to do two things? Think of ways to engage the youth of our state in our cause and look for a young man you can take under your wing. He might be a son, grandson, neighbor or in some other area of your circle of influence. Invite him along, encourage him, give him a ride, and even buy him dinner! Your investment will be of inestimable value to him and your camp but even more to our cause in making sure that those who sacrificed so much WILL not be forgotten on our watch-and in many years to come.

Once again, let me say how much I'm looking forward to leading and serving alongside you this year. Let us not forget that the SUVCW is more than a social club – it is a bond of men in whose blood flows the blood of past heroes and who desire to make sure they're not forgotten.



IN FRATERNITY, CHARITY, AND LOYALTY,

Rocky L. Bartlow, PCC  
Department Commander

ATTEST:

Alan L. Russ, PDC  
Secretary

DEPARTMENT OF KANSAS  
SONS OF UNION VETERANS OF THE CIVIL WAR  
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Commander@suvchwks.org

DEPARTMENT ORDER 7  
SERIES 2013-2014

April 17, 2013

**FIREARMS SAFETY AT SUVCW ACTIVITIES**

*Brothers of the Department,*

1. **Purpose:** As we begin our activities for this year I'm issuing this directive to make sure we ensure the safety of the brothers and those around us as we are out in public. Frequently, as part of our activities, we have weapons including firearms of various types. Let us ensure we handle them wisely by complying with the following:
2. **Ordered:** Whenever brothers of the Department of Kansas represent the SUVCW, whether the Department, a Camp, or individually, they shall conduct the activity safely by appointing a Safety Officer from among the brothers. The highest ranking officer present at the start of the event shall make the appointment. The Safety Officer's duties shall be:
  - To ensure the general safety of brothers and the general public by inspecting the environs and doing what is necessary to prevent injury. This shall include searching for things that might cause trips, falls, or overhead hazards and display items that could cause injury.
  - Ensuring all firearms are unloaded and ammunition and primers are separated so firearms cannot be loaded while on display.
  - Ensuring that those entering any area under SUVCW influence unload any loaded firearm and do not load it until they exit same area.
  - Removing items or persons out of conformance from the SUVCW area until such time they are in conformance. Should that not be possible, the Safety Officer has the authority to close the SUVCW portion of the event until such time that there is conformance.
3. Any brother acting as a re-enactor jointly with a SUVCW event shall comply with the above while in an area represented by the SUVCW. When he departs from same he would fall under the safety procedures of the re-enactment group of which he participates.
4. If a brother is the only member at a SUVCW represented event, he shall consider himself the appointed Safety Officer and ensure the above rules are followed.
5. It is the intent of this directive that brothers of the Department of Kansas represent our order in a way consistent with our high calling. Ensuring the safety of our brothers and the general public is paramount.

*So ordered this 17<sup>th</sup> day of April, 2013.*

IN FRATERNITY, CHARITY, AND LOYALTY,

Rocky L. Bartlow, PCC  
Department Commander

ATTEST:

Alan L. Russ, PDC  
Secretary

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DEPARTMENT ORDER 8  
SERIES 2013-2014

August 20, 2013

**NOTIFICATION OF FALL COUNCIL MEETING**

1. In accordance with Chapter IV, Article II, Section A, Bylaws of the Department of Kansas, the **FALL COUNCIL MEETING** shall be held on **October 19, 2013**, as follows:

Time: **9:00 AM - Noon**

Place: **Senior Center, 630 E. 12<sup>th</sup> St., Emporia, Kansas**

2. The Fall Council Meeting is for the purpose of conducting the routine business of the Department, to include approving expenditures, policies, and procedures. The Department Council may not take actions which are reserved for the Department Encampment. The membership of the meeting is as follows:

a. **Voting Members.** Elected officers of the Department and the immediate PDC.

b. **Non-voting Members.** Appointed Officers of the Department and all who hold the honor of Past Department Commander (PDC).

c. **Other Attendees (without vote).** All other brothers in good standing of the Department.

3. With the consent of the Department Commander, any attendee may present an appropriate item to the meeting or provide discussion or comments on an item being discussed.

4. All **Camp Commanders** should plan to attend, as this provides an opportunity for communication between the Department Officers and the camps. If a Camp Commander is not able to attend, he should ensure another Camp officer is there to represent the camp.

5. The **Department Bylaws Committee** shall meet in conjunction with this meeting for the purpose of reviewing proposed amendments to the Department Bylaws. Any approved recommendations for amendment shall then be submitted to the Seventeenth Annual Department Encampment on January 11, 2014, for its approval.

IN FRATERNITY, CHARITY, AND LOYALTY,

Rocky L. Bartlow, PCC  
Department Commander

ATTEST:

Alan L. Russ, PDC  
Secretary

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DEPARTMENT ORDER 9  
SERIES 2013-2014

September 6, 2013

**NOTIFICATION OF EIGHTEENTH ANNUAL DEPARTMENT ENCAMPMENT**

1. In accordance with Chapter IV, Article I, Section B, Bylaws of the Department of Kansas, the **EIGHTEENTH ANNUAL DEPARTMENT OF KANSAS ENCAMPMENT** shall be held on **Saturday, January 11, 2014**, as follows:

Registration opens: **9:00 AM**

Memorial Service: **9:45 AM**

Business Meeting: **10:00 AM – 4 PM**

Place: **Emporia Senior Center, 630 E. 12<sup>th</sup> Street, Emporia, Kansas**

2. If inclement weather is forecast for the day of the encampment, the Department Commander shall announce no later than the evening of January 8, 2014, whether the inclement weather plan will be in effect. In the event the inclement weather plan is put into effect, the encampment date will be Saturday, January 25, 2014.

3. The Annual Department Encampment is for the purpose of conducting the business of the Department, to include amending Department bylaws, approving policies and procedures, discussing and acting upon items which shall come before the encampment, and the election and installation of Department officers for 2014-2015. All brothers of the Department are encouraged to attend this Encampment.

a. **Voting Members of the Encampment:** Elected offices of the Department of Kansas; all brothers holding the honor of Past Department Commander with the Department of Kansas; all current Camp Commanders; all brothers holding the honor of Past Camp Commander with their camp; all authorized Delegates of the various camps.

b. **Non-voting Members of the Encampment:** All Alternate Delegates of the camps.

c. **Other Attendees (without vote):** All brothers and sisters of the Allied Orders of the Grand Army of the Republic.

4. Our sisters from the Kansas Department of the Ladies of the Grand Army of the Republic will be holding their Department meeting at the facility in conjunction with our meeting.

IN FRATERNITY, CHARITY, AND LOYALTY,

Rocky L. Bartlow, PCC  
Department Commander

ATTEST:

Alan L. Russ, PDC  
Secretary

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DEPARTMENT ORDER 10  
SERIES 2013-2014

October 19, 2013

**APPOINTMENT OF CAMP ORGANIZER**

1. In accordance with Chapter II, Article I, Section A, Bylaws of the Department of Kansas, I hereby appoint the following brother as Camp Organizer for the purpose of organizing a new camp of the Department of Kansas, as follows.

|                         |                              |
|-------------------------|------------------------------|
| Name:                   | <b>Alan L. Russ, PDC</b>     |
| Location of camp:       | <b>Saint Francis, Kansas</b> |
| Proposed name for camp: | <b>Old Glory Camp</b>        |
| Number of camp:         | <b>7</b>                     |

2. SUVCW Form 51, along with the appropriate charter fee, has been received by this headquarters, and SUVCW Form 52 has been issued.

3. The camp organization must be completed by October 19, 2014, or it must reapply for authorization to organize. This includes holding a camp installation, the election and installation of officers, submission of camp bylaws, and completion and submission of SUVCW Forms 54 and 55.

IN FRATERNITY, CHARITY, AND LOYALTY,

Rocky L. Bartlow, PCC  
Department Commander

ATTEST:

Alan L. Russ, PDC  
Secretary

DEPARTMENT OF KANSAS  
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DEPARTMENT ORDER 11  
SERIES 2013-2014

January 11, 2014

**ANNOUNCEMENT OF AWARDS**

1. Reference Article XII, Section C, of the Bylaws of the Department of Kansas.
2. The following brothers are hereby presented the award indicated:

**LEANDER STILLWELL AWARD  
FOR OUTSTANDING ACHIEVEMENT**

**Roy A. Lafferty, PDC**

Sergeant Samuel J. Churchill Camp No. 4, Lawrence, Kansas

**CAPTAIN PATRICK H. CONEY AWARD  
FOR BROTHER OF THE YEAR**

**Jerry W. Reiman**

Old Abe Camp No. 16, Topeka, Kansas

**CORPORAL LEONIDAS B. DAVIS and P.D.C. DEAN K. SPEAKS AWARD  
FOR RECRUITER OF THE YEAR**

**Kent M. Melcher, PCC**

Old Abe Camp No. 16, Topeka, Kansas

**WILLIAM W. NIXON AWARD  
FOR CAMP OF THE YEAR**

**Old Abe Camp No. 16**

Topeka, Kansas

IN FRATERNITY, CHARITY, AND LOYALTY,

Rocky L. Bartlow, PCC  
Department Commander

ATTEST:

Alan L. Russ, PDC  
Secretary