

SERIES 2014 – 2015

Rocky L. Bartlow, Department Commander January 11, 2014 – January 10, 2015

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|-----|---|-------------------|
| 01. | Administration | January 11, 2014 |
| 02. | Appointment Bylaws Committee | January 11, 2014 |
| 03. | Appointment of Chairman for Last Soldier Project and
GAR Records Project | January 11, 2014 |
| 04. | Elected Department Officers to Wear Department Officer
Badge | January 11, 2014 |
| 05. | Appointment of Vision Committee | January 11, 2014 |
| 06. | Appointment of Department Encampment Committee | April 30, 2014 |
| 07. | Fall Council Meeting | September 1, 2014 |
| 08. | Installation of Old Glory Camp No. 7 | October 11, 2014 |
| 09. | Nineteenth Annual Department Encampment | November 26, 2014 |
| 10. | Department Awards | January 10, 2015 |

DEPARTMENT OF KANSAS
SONS OF UNION VETERANS OF THE CIVIL WAR
5015 110th St., Meriden KS 66512-8779
Commander@suvewks.org

DEPARTMENT ORDER 1
SERIES 2014-2015

January 11, 2014

1. Having been elected as Department Commander by the assembled membership and delegates at the Eighteenth Department Encampment at Emporia, Kansas, on January 11, 2014, command is hereby assumed and headquarters established at the above address. All correspondence requiring the attention of the Department Commander shall be sent to the above address.

2. The following brothers were elected, or continue to serve in an unexpired term, to the offices indicated:

Senior Vice Commander	Kent M. Melcher, PCC , Old Abe 16
Junior Vice Commander	Mark A. Britton, PCC , Corp. Patrick Coyne 1
Secretary/Treasurer (term expiring 2017):	Alan L. Russ, PDC , Old Abe 16
Council (term expiring 2015):	James R. Knopke, PDC , Franklin 5
Council (term expiring 2016):	William E. Fischer, Jr., PCC , Franklin 5
Council (term expiring 2016):	Roger D. Lester , Old Abe 16

3. I have appointed the following brothers to the positions and responsibilities indicated:

Patriotic Instructor	William E. Fischer, Jr., PCC , Franklin 5
Chaplain	Roy A. Lafferty, PDC , Sgt. Samuel J. Churchill 4
Historian	Blair D. Tarr , Old Abe 16
Counselor	Alan L. Russ, PDC , Old Abe 16
Graves Registration Officer	William E. Fischer, Jr., PCC , Franklin
Civil War Memorials Officer	Douglas E. McGovern, PCC , Corp. Coyne1
Eagle Scout Coordinator	William E. Fischer, Jr., PCC , Franklin 5
Department Webmaster	Alan L. Russ, PDC , Old Abe 16

4. All business correspondence, bills, and requests for payment should be sent to the Department Secretary:

Alan L. Russ, PDC, P.O. Box 673, Saint Francis KS 67756-0673.

5. All requests for monuments and memorials grants, and all completed monuments and memorials registration forms should be sent to the Department Civil War Memorials Officer:

Douglas McGovern, PCC, 100 W. 20th Ave., Hutchinson KS 67502-2846.

6. All graves registration forms and information should be sent to the Department Graves Registration Officer:

William E. Fischer, Jr., PCC, 2129 Ironstone Dr, Fort Scott KS 66701-8521.

7. All requests for Eagle Scout Certificates should be sent to the Department Eagle Scout Coordinator:

William E. Fischer, Jr., PCC, 2129 Ironstone Dr, Fort Scott KS 66701-8521.

8. Department Officers for 2014-2015 should plan to attend the following meetings and events during the year. Appointed Department Officers and Camp Commanders are also encouraged to attend the meetings.

October 18, 2014	Fall Council Meeting, Emporia
January 10, 2015	19th Annual Department Encampment, Emporia

9. All Department Officers and Past Department Commanders, elected delegates, and all other brothers of the Department who are able to, are highly encouraged to attend the SUVCW National Encampment on August 8 and 9, 2014, in Marietta, Georgia.

10. The 19th Annual Department of Kansas Encampment is scheduled to be held on January 10, 2014. The Department of Kansas is hosting and is currently planning to hold the encampment in Emporia.

IN FRATERNITY, CHARITY, AND LOYALTY,

Rocky L. Bartlow, PDC
Department Commander

ATTEST:

Alan L. Russ, PDC
Secretary

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DEPARTMENT ORDER 2
SERIES 2014-2015

January 11, 2014

**APPOINTMENT OF STANDING COMMITTEE
BYLAWS COMMITTEE**

1. As required by Bylaws of the Department of Kansas Encampment, I hereby appoint the **voting members of the Department Council** to the **Bylaws Committee** for the term from January 11, 2014, through January 10, 2015, unless sooner relieved.
2. Brother Alan L. Russ, PDC, is hereby appointed Chairman, Bylaws Committee.
2. This committee shall meet during the year, as necessary. It shall function in accordance with Article XV, Section A, Bylaws of the Department of Kansas. The committee chairman shall present a status report to the Department Council at the Fall Council Meeting and at any other time requested by the Department Commander. Additionally, the committee chairman shall present a report of the committee activities for the year to the Nineteenth Annual Department Encampment.

IN FRATERNITY, CHARITY, AND LOYALTY,

Rocky L. Bartlow, PDC
Department Commander

ATTEST:

Alan L. Russ, PDC
Secretary

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DEPARTMENT ORDER 3
SERIES 2014-2015

January 11, 2014

**APPOINTMENT OF PROJECT CHAIRMAN
LAST SOLDIER PROJECT and GAR RECORDS PROJECT**

1. Brother **Blair D. Tarr**, Old Abe Camp 16, is hereby appointed as chairman for the Last Soldier Project and the GAR Records Project.
2. As project chairman, he shall serve as the point of contact for these projects within the Department of Kansas. He is authorized to pursue these projects in the name of the Department, and may appoint team members to assist him, as necessary.
3. Those brothers of the Department interested in assisting in these projects should contact the project chairman at the following:

Blair D. Tarr, 617 SW Taylor St., Apt 11, Topeka KS 66603-3243
Email: BTarr@kshs.org

4. The purpose of the **Last Soldier Project** is to attempt to identify and gather information on all Union Civil War soldiers who hold a status of "Last Soldier" in the 105 Kansas counties. This may include the last to die, the last burial, and the last to live in the county.
5. The purpose of the **GAR Records Project** is to support the National Organization's effort to identify the location of all existing GAR records. The purpose of this project is to assist in future research efforts with regard to the records.
6. The project chairman shall prepare a report to be presented to the Department Encampment on the activities for the year. A copy of the report shall be forwarded to the Department Commander and the Department Secretary who shall include such reports in the proceedings of the Department Encampment.

IN FRATERNITY, CHARITY, AND LOYALTY,

Rocky L. Bartlow, PDC
Department Commander

ATTEST:

Alan L. Russ, PDC

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DEPARTMENT ORDER 4
SERIES 2014-2015

January 11, 2014

**WEAR OF ELECTED DEPARTMENT OFFICER BADGE
BY THE ELECTED DEPARTMENT OFFICERS**

In accordance with Chapter V, Article III, Section 2(b), Regulations of the Sons of Union Veterans of the Civil War, the Elected Department Officers, have been furnished with the badge of Elected Department Officer by the Department. As such, each Elected Department Officer is hereby ordered to wear their Department Officer Badge in place of their Membership Badge for the duration of their term of service as an elected Department Officer. Upon leaving elected office; the Department Badge will be returned to the Department or turned over to his successor. Lost or damaged badges shall be replaced by the officer. The exceptions to this directive are that a current Camp Commander who is also serving as an elected Department Officer shall wear the membership badge of Camp Commander during his term as Camp Commander and a brother authorized to wear a National elected officer badge may wear that badge.

IN FRATERNITY, CHARITY, AND LOYALTY,

Rocky L. Bartlow, PDC
Department Commander

ATTEST:

Alan L. Russ, PDC
Secretary

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DEPARTMENT ORDER 5
SERIES 2014-2015

January 11, 2014

**APPOINTMENT OF SPECIAL COMMITTEE
VISION COMMITTEE**

1. To encourage camp and department activity, I am continuing the Vision Committee which was established by Commander Lafferty in 2012.
2. This committee is tasked with soliciting ideas from the camps of the Department and submitting them to the committee for review. Recommendations will be forwarded to the Department Commander on a regular basis.
3. Membership on the Vision Committee is:

Rocky L. Bartlow, PDC, Old Abe Camp 16, Chairman
Mark A. Britton, PCC, Corp. Patrick Coyne Camp 1
Nick Burchett, Old Abe Camp 16
Michael J. Hadl, PCC, Sgt. Samuel J. Churchill Camp 4
4. Camp commander are directed to submit ideas to one of the committee members.
5. Appointment of this committee shall remain in effect until January 10, 2015, unless sooner disbanded.

IN FRATERNITY, CHARITY, AND LOYALTY,

Rocky L. Bartlow, PDC
Department Commander

ATTEST:

Alan L. Russ, PDC
Secretary

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DEPARTMENT ORDER 06
SERIES 2014-2015

April 30, 2014

**APPOINTMENT OF SPECIAL COMMITTEE
DEPARTMENT ENCAMPMENT COMMITTEE**

1. **PURPOSE:** To provide for and ensure the requirements for Department Encampments are met.

2. **COMMITTEE MEMBERSHIP:** The committee membership shall provide representation for all camps of the Department. The following brothers are hereby appointed to serve on the Department Encampment Committee:

Kent M. Melcher, PCC, Camp 16, Chairman
Thomas E. Schmidt, PDC, Corp. Patrick Coyne Camp 1
Roy A. Lafferty, PDC, Sgt. Samuel J. Churchill Camp 4
Lane D. Smith, PCC, Franklin Camp 5
Nancy Durbin, PDP, Department of Kansas LGAR

3. **DUTIES:**

- Confirm encampment site and facilities for the 2015 Department Encampment.
- Determine encampment site and facilities for the 2016 Department Encampment.
- Arrange for and coordinate encampment facilities.
- Act as host for Department Encampment.
- Prepare and print encampment brochures.
- Prepare and print encampment name tags.
- Oversee encampment registration.
- Arrange for and oversee sale of encampment medals.
- Arrange for and oversee facilities preparation.
- Publicize the encampment within the Department and the community.
- Investigate possibilities for noon meal during the encampment. This may involve having food brought in by the LGAR or SUVCW, catering of the noon meal, arrangements to eat at nearby restaurant, etc.
- Prepare information sheet for brothers of the Department of Kansas containing encampment information, including location, date, times, meal information, etc.
- Coordinate with Department Secretary for names and numbers of encampment attendees.

4. **ADDITIONAL DUTIES FOR THE COMMITTEE CHAIRMAN:** The Committee Chairman shall

- Make contact with all members of the committee as soon as possible after the Department Encampment.
- Submit a written report to the Department Commander as to the progress of the committee no later than May 31.

- Submit the committee recommendations for the location of the future encampment (fifteen months out) to the Department Council at the Fall Council meeting.
- Submit preliminary budget for next year to the Department Council at the Fall Council meeting.
- Submit a written report to the Department Council at the Fall Council meeting.
- Submit receipts for reimbursement of expenses to the Secretary throughout the year. Final receipts will be submitted within thirty days of the conclusion of the Department Encampment.
- Submit a written report to the Department Commander within thirty days of the conclusion of the Department Encampment.

5. Appointment of this committee shall remain in effect until January 10, 2015, unless sooner disbanded.

IN FRATERNITY, CHARITY, AND LOYALTY,

/s/ Rocky L. Bartlow
Rocky L. Bartlow, PDC
Department Commander

ATTEST:

/s/ Alan L. Russ
Alan L. Russ, PDC
Secretary

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DEPARTMENT ORDER 7
SERIES 2014-2015

September 1, 2014

NOTIFICATION OF FALL COUNCIL MEETING

1. In accordance with Chapter IV, Article II, Section A, Bylaws of the Department of Kansas, the **FALL COUNCIL MEETING** shall be held on **October 18, 2014**, as follows:

Time: **Noon to 1 PM**

Place: **Mine Creek Battlefield Visitor Center, 20485 K-52, Pleasanton, Kansas**

2. The Fall Council Meeting is for the purpose of conducting the routine business of the Department, to include approving expenditures, policies, and procedures. The Department Council may not take actions which are reserved for the Department Encampment. The membership of the meeting is as follows:

a. **Voting Members.** Elected officers of the Department and the immediate PDC.

b. **Non-voting Members.** Appointed Officers of the Department and all who hold the honor of Past Department Commander (PDC) with the Department of Kansas.

c. **Other Attendees (without vote).** All other brothers of the Department in good standing.

3. With the consent of the Department Commander, any attendee may present an appropriate item to the meeting or provide discussion or comments on an item being discussed.

4. All **Camp Commanders** are encouraged to attend, as this provides an opportunity for communication between the Department Officers and the camps. If a Camp Commander is not able to attend, he should try to ensure another Camp officer is there to represent the camp.

5. The **Department Bylaws Committee** shall meet in conjunction with this meeting for the purpose of reviewing proposed amendments to the Department Bylaws. Any approved recommendations for amendment shall then be submitted to the Nineteenth Annual Department Encampment on January 10, 2015, for its approval.

IN FRATERNITY, CHARITY, AND LOYALTY,

Rocky L. Bartlow, PDC
Department Commander

ATTEST:

Alan L. Russ, PDC
Secretary

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DEPARTMENT ORDER 8
SERIES 2014-2015

OCTOBER 11, 2014

INSTALLATION OF OLD GLORY CAMP NO. 7

1. It is with great pleasure that I announce the installation of OLD GLORY CAMP NO. 7 as an active camp within the Department of Kansas. Installation of the camp is effective October 9, 2014, as this is the date of ranking for the camp established by Commander in Chief Tad D. Campbell. We welcome Old Glory Camp No. 7 and its seven brothers to the Department of Kansas.

2. As such, I commend the efforts of all involved in the process, including:

Alan L. Russ, PDC, Camp Organizer, for his efforts in this process.

The new brothers of the camp who put forth their time and effort over the past several months to ensure the camp would come into being.

Commander Chance Marble and the other newly elected officers of the camp who stepped up and took a leadership role in the camp to ensure its future success.

2. It is through the efforts of all the brothers of the Department of Kansas that we have realized much success within the Department, as exemplified by the installation of Old Glory Camp No. 7. Thank you to all for your support.

IN FRATERNITY, CHARITY, AND LOYALTY,

Rocky L. Bartlow, PDC
Department Commander

ATTEST:

Alan L. Russ, P.D.C.
Secretary

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DEPARTMENT ORDER 9
SERIES 2014-2015

November 26, 2014

NOTIFICATION OF NINETEENTH ANNUAL DEPARTMENT ENCAMPMENT

1. In accordance with Chapter IV, Article I, Section B, Bylaws of the Department of Kansas, the **NINETEENTH ANNUAL DEPARTMENT OF KANSAS ENCAMPMENT** shall be held on **Saturday, January 10, 2015**, as follows:

Registration opens: **9:00 AM**

Business Meeting: **10:00 AM – 4 PM**

Place: **Emporia Senior Center, 630 E. 12th Street, Emporia, Kansas**

2. If inclement weather is forecast for the day of the encampment, the Department Commander shall announce no later than the evening of January 7, 2014, whether the inclement weather plan will be in effect. In the event the inclement weather plan is put into effect, the encampment date will be Saturday, January 24, 2014.

3. The Annual Department Encampment is for the purpose of conducting the business of the Department, to include amending Department bylaws, approving policies and procedures, discussing and acting upon items which shall come before the encampment, and the election and installation of Department officers for 2015-2016. All brothers of the Department are encouraged to attend this Encampment.

a. **Voting Members of the Encampment:** Elected offices of the Department of Kansas; all brothers holding the honor of Past Department Commander with the Department of Kansas; all current Camp Commanders; all brothers holding the honor of Past Camp Commander with their camp; all authorized Delegates of the various camps.

b. **Non-voting Members of the Encampment:** All Alternate Delegates of the camps.

c. **Other Attendees (without vote):** All brothers and sisters of the Allied Orders of the Grand Army of the Republic.

4. Our sisters from the Kansas Department of the Ladies of the Grand Army of the Republic will be holding their Department meeting at the facility in conjunction with our meeting.

IN FRATERNITY, CHARITY, AND LOYALTY,

Rocky L. Bartlow, PDC
Department Commander

ATTEST:

Alan L. Russ, PDC
Secretary

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DEPARTMENT ORDER 10
SERIES 2014-2015

January 10, 2015

ANNOUNCEMENT OF AWARDS

1. Reference Article XII, Section C, of the Bylaws of the Department of Kansas.
2. The following brothers are hereby presented the award indicated:

**CAPTAIN PATRICK H. CONEY AWARD
FOR BROTHER OF THE YEAR**

William E. Fischer, Jr., PCC

Franklin Camp No. 5, Olathe, Kansas

**CORPORAL LEONIDAS B. DAVIS and P.D.C. DEAN K. SPEAKS AWARD
FOR RECRUITER OF THE YEAR**

Old Glory Camp No. 7

Saint Francis, Kansas

**WILLIAM W. NIXON AWARD
FOR CAMP OF THE YEAR**

Franklin Camp No. 5

Olathe, Kansas

IN FRATERNITY, CHARITY, AND LOYALTY,

Rocky L. Bartlow, PDC
Department Commander

ATTEST:

Alan L. Russ, PDC
Secretary