

SERIES 2023 – 2024

Thomas E. Schmidt, Department Commander
March 18, 2023 – April 6, 2024

01. Administration March 19, 2023
02. Appointment of Department Standing Committee (Bylaws Committee)
March 23, 2023
03. Election and Installation of Camp Officers August 12, 2023
04. Camp Patriotic Instructor Reports September 15, 2023
05. Department Per Capita Effective January 1, 2024 September 23, 2023
06. Appointment of Department Encampment Committee November 30, 2023
07. Appointment of Department Chief of Staff December 8, 2023
08. Department Encampment January 3, 2024

Department Special Orders

01. Passing of PDC Franklin C. Bergquist October 30, 2023
02. Appointment of Court of Honor March 15, 2024
03. Announcement of Department Awards April 6, 2024

DEPARTMENT OF KANSAS
SONS OF UNION VETERANS OF THE CIVIL WAR
P.O. Box 486, Eudora, Kansas 66025-0486
Tschmidt2264@yahoo.com

DEPARTMENT ORDER 1
SERIES 2023-2024

March 19, 2023

1. Having been elected as Department Commander by the assembled membership and delegates at the Twenty-Seventh Department Encampment held at Winfield, Kansas, on March 18, 2023, command is hereby assumed, and headquarters are established at the above address. All correspondence requiring the attention of the Department Commander shall be sent to the above address.

2. The following brothers were elected, or continue to serve in an unexpired term, to the offices indicated:

Senior Vice Dept. Commander	Conrad M. Fisher, PCC , Old Abe 16
Junior Vice Dept. Commander	Kent M. Melcher, PDC , Pvt. John N. Eckes 10
Secretary (term expiring 2025):	Alan L. Russ, PDC , Old Abe 16
Treasurer (term expiring 2025):	Rocky L. Bartlow, PDC , Old Abe 16
Council (term expiring 2024):	James H. Graves, PCC , Corp. Patrick Coyne 1
Council (term expiring 2024):	Michael A. Todd, PDC , Sgt. Samuel J. Churchill 4
Council (term expiring 2025):	Roy A. Lafferty, PDC , Sgt. Samuel J. Churchill 4

3. I have appointed the following brothers to the positions and responsibilities indicated:

Patriotic Instructor	Dale L. Rouse, PCC , Corp. Patrick Coyne 1
Chaplain	Roy A. Lafferty, PDC , Sgt. Samuel J. Churchill 4
Historian	Joshua S. Young , Franklin 5
Graves Registration Officer	Joshua S. Young , Franklin 5
Signals Officer	Alan L. Russ, PDC , Old Abe 16
Eagle Scout Cert. Coordinator	Eric L. Crittenden , Pvt. John N. Eckes 10
Assistant Treasurer	Conrad M. Fisher, PCC , Old Abe 16

4. All business correspondence and official reports should be sent to the Department Secretary:

Alan L. Russ, PDC, 2825 Crystal Lake Dr., Salina KS 67401.

5. All bills, and requests for payment should be sent to the Department Treasurer:

Rocky L. Bartlow, PDC, 125 NW Courtland Ave., Topeka KS 66606

6. All requests for monument and memorial grants and all completed monuments and memorials registration forms should be sent to the Department Secretary.

7. All graves registration forms and information should be sent to the Department Graves Registration Officer:

Joshua S. Young, 6403 Sloan Ave., Kansas City KS 66104-1360.

8. All requests for Eagle Scout Certificates should be sent to the Eagle Scout Cert. Coordinator:

Eric L. Crittenden, 9760 322nd Road, Arkansas City KS 67005-6416.

8. Department Officers should try to attend as many events as possible throughout the year.

9. All Department Officers and Past Department Commanders, elected delegates, and all other brothers of the Department who can do so, are highly encouraged to attend the SUVCW National Encampment on August 4 and 5, 2023, in Nashua, New Hampshire.

10. The 28th Annual Department of Kansas Encampment is scheduled to be held on April 6, 2024, at Lecompton, Kansas. April 13, 2024, has been designated as an alternate date, if necessary. Additional information will be distributed later.

IN FRATERNITY, CHARITY, AND LOYALTY,



Thomas E. Schmidt, PDC
Department Commander

Alan L. Russ, PDC
Secretary

DEPARTMENT OF KANSAS
SONS OF UNION VETERANS OF THE CIVIL WAR
P.O. Box 486, Eudora, Kansas 66025-0486
tschmidt2264@yahoo.com

DEPARTMENT ORDER 2
SERIES 2023-2024

March 23, 2023

APPOINTMENT OF DEPARTMENT STANDING COMMITTEE

DEPARTMENT BYLAWS COMMITTEE

1. As per Chapter V, Article III, Section E, Department of Kansas Bylaws, the Department Bylaws Committee is established.
2. The purpose of the committee is to review and/or propose changes to the Department Bylaws, as may become necessary. This includes reviewing changes to the National Constitution and Regulations of the Order as passed by a National Encampment for any effect they may have on Department Bylaws. The committee shall ensure all requirements in Chapter IX, Article III, Department Bylaws, are complied with concerning all proposed amendments.
3. The following brothers are appointed to the Department Bylaws Committee.

Alan L. Russ, PDC, Chairman – Old Abe Camp 16

Conrad M. Fisher, PCC, Member – Old Abe Camp 16

Kent M. Melcher, PDC, Member – Pvt. John N. Eckes Camp 10

James H. Graves, PCC, Member – Corp. Patrick Coyne Camp 1

Roy A. Lafferty, PDC, Member – Sgt. Samuel J. Churchill Camp 4

Thomas E. Schmidt, PDC, Member (ex officio) – Corp. Patrick Coyne Camp 1

DEPARTMENT OF KANSAS
IN PERPETUITY, CHARITY, AND LOYALTY,



Alan L. Russ, PDC
Secretary

Thomas E. Schmidt, PDC
Department Commander

DEPARTMENT OF KANSAS
SONS OF UNION VETERANS OF THE CIVIL WAR
P.O. Box 486, Eudora, Kansas 66025-0486
tschmidt2264@yahoo.com

DEPARTMENT ORDER 3
SERIES 2023-2024

August 12, 2023

ELECTION AND INSTALLATION OF CAMP OFFICERS

1. References:
 - a. SUVCW National Regulations Chapter I, Article V, Sections 2 and 3.
 - b. Department of Kansas Bylaws Chapter II, Article III, Section A.
2. In accordance with the above references, a camp shall elect the Camp Commander, Senior and Junior Vice Camp Commander, Camp Council, Secretary, Treasurer (or Secretary-Treasurer) at a regular meeting of the Camp between the first meeting in August and the first meeting in December, inclusive.
3. The officers of the Camp shall be installed at a regular meeting of the Camp to be held between the first meeting of September and the first meeting in the following January, inclusive, by the Department Commander or a person designated by him.
4. All camp secretaries shall notify the Department Secretary of the date their camp will be installing its officers. This notification must be submitted no later than thirty (30) days prior to the scheduled date of installation.
5. Camp officers are normally elected at one meeting and installed at the next meeting; however, it is permissible to hold elections and installation at the same meeting, provided the meeting is held between the first meeting of September and the first meeting of December, inclusive. Camps cannot install officers in August. Likewise, a camp cannot elect officers at a January meeting.
6. As Department Commander, I plan to install the camp officers for as many camps as I can. In the event of a conflict, I will designate someone to perform the installation for me.

IN FAITHFULNESS, CHARITY, AND LOYALTY,



Alan L. Russ, PDC
Secretary

Thomas E. Schmidt, PDC
Department Commander

DEPARTMENT OF KANSAS
SONS OF UNION VETERANS OF THE CIVIL WAR
P.O. Box 486, Eudora, Kansas 66025-0486
tschmidt2264@yahoo.com

DEPARTMENT ORDER 4
SERIES 2023-2024

September 15, 2023

CAMP PATRIOTIC INSTRUCTOR REPORTS

1. References:
 - a. SUVCW National Regulations Chapter I, Article V, Sections 2 and 3.
 - b. Department of Kansas Bylaws Chapter II, Article III, Section A.
2. Camp Patriotic Instructors are required to submit a Camp Patriotic Instructor Report (SUVCW Form 40) covering the period from January 1 through December 31.
3. Camp Patriotic Instructors are encouraged to update their work copy of the report each month while the activities are fresh in their mind.
4. Due to the possibility of Camp Patriotic Instructors changing before the report is submitted, the outgoing Camp Patriotic Instructor shall furnish all appropriate information for the report to the incoming Camp Patriotic Instructor before leaving office.
5. The current Camp Patriotic Instructor shall be responsible for the final completion of the form and submitting it to the Camp Commander for his signature.
6. This report is required to be submitted to the Department Patriotic Instructor to allow him to compile the Department Patriotic Instructor Report (SUVCW Form 41) to submit to the National Patriotic Instructor.
7. Camps are hereby directed to submit their reports to the Department Patriotic Instructor no later than January 31 of each year.

IN FRATERNITY, CHARITY, AND LOYALTY,



Alan L. Russ, PDC
Secretary

Thomas E. Schmidt, PDC
Department Commander

DEPARTMENT OF KANSAS
SONS OF UNION VETERANS OF THE CIVIL WAR
P.O. Box 486, Eudora, Kansas 66025-0486
tschmidt2264@yahoo.com

DEPARTMENT ORDER 5
SERIES 2023-2024

September 23, 2023

**DEPARTMENT PER CAPITA
EFFECTIVE JANUARY 1, 2024**

1. References:
 - a. Department of Kansas Bylaws Chapter II, Article III, Section A.
 - b. Proceedings of the Twenty-Seventh Annual Department of Kansas Encampment, Item 33.
2. The Twenty-Seventh Annual Department of Kansas Encampment voted to set the Department of Kansas per capita for 2024 at \$5.00.
3. On September 11, 2023, the Department of Kansas Council approved that Department of Kansas per capita shall not be pro-rated quarterly for those brothers who join the Department on or after January 31, 2024.
4. All new applications for membership submitted by camp after January 1, 2024, to the Department Secretary, shall include in the accompanying payment the appropriate National per capita, Department per capita in the amount of \$5.00, and an application fee \$5.00. Those brothers being reinstated shall include the National reinstatement fee of \$10.00 instead of the application fee.

IN FIDELITY, CHARITY, AND LOYALTY,



Thomas E. Schmidt, PDC
Department Commander

Alan L. Russ, PDC
Secretary

DEPARTMENT OF KANSAS
SONS OF UNION VETERANS OF THE CIVIL WAR
P.O. Box 486, Eudora, Kansas 66025-0486
tschmidt2264@yahoo.com

DEPARTMENT ORDER 6
SERIES 2023-2024

November 30, 2023

APPOINTMENT OF DEPARTMENT SPECIAL COMMITTEE

DEPARTMENT ENCAMPMENT COMMITTEE

1. As per Chapter V, Article III, Section B, Department of Kansas Bylaws, the Department Encampment Committee is established as a special committee. This special committee shall serve through April 6, 2024.

2. The purpose of the committee is to provide for and ensure the requirements for Department Encampments are met.

3. The following brothers are appointed to the Department Encampment Committee.

Thomas E. Schmidt, PDC, Chairman – Corp. Patrick Coyne Camp 1

Roy A. Lafferty, PDC, Member – Sgt. Samuel J. Churchill Camp 4

Michael A. Todd, PDC, Member – Sgt. Samuel J. Churchill Camp 4

Barrett E. Young, PCC, Member – Humboldt Camp 9

Alan L. Russ, PDC, Aide (without vote) – Old Abe Camp 16

4. Duties of Committee shall include the following:

a. Encampment Planning. This shall include confirmation of the encampment site and facilities for the immediate upcoming Department Encampment and advising potential host camps in selecting possible encampment site and necessary facilities for the following year's Department Encampment. The committee shall also help arrange for and coordinate encampment facilities by working with the host camp for the Department Encampment. They shall prepare an information sheet for brothers of the Department of Kansas containing encampment information, including location, date, times, meal information, etc., to be distributed to the various camps. The committee shall also oversee facilities preparation.

b. Encampment Preparation. The committee shall be responsible for the preparation and printing of Encampment programs; coordinating with the Department Chaplain for preparation and printing of Memorial Service programs, if applicable; and preparing and printing Encampment name tags. The committee chairman shall periodically furnish the Department Secretary with the names and numbers of encampment attendees who have registered.

c. Encampment. The committee shall oversee the Encampment registration desk; ensure all attendees sign the registration forms; and report attendance and category of attendees to the Encampment.

d. Reporting. The Committee Chairman shall submit a written report to the Department Commander within thirty days of the conclusion of the Department Encampment. He shall submit the committee recommendations for the location of the future encampment (fifteen months out) to the Department Council. All receipts for reimbursement of expenses shall be submitted to the Treasurer throughout the year. Final receipts will be submitted within thirty days of the conclusion of the Department Encampment. A written report for inclusion in the Department Encampment committee reports shall be submitted per separate instructions.

IN FRATERNITY, CHARITY, AND LOYALTY,



Thomas E. Schmidt

Thomas E. Schmidt, PDC
Department Commander

Alan L. Russ
Alan L. Russ, PDC
Secretary

DEPARTMENT OF KANSAS
SONS OF UNION VETERANS OF THE CIVIL WAR
P.O. Box 486, Eudora, Kansas 66025-0486
tschmidt2264@yahoo.com

DEPARTMENT ORDER 7
SERIES 2023-2024

December 8, 2023

APPOINTMENT OF DEPARTMENT CHIEF OF STAFF

1. By my authority, **Rocky L. Bartlow, PDC, Old Abe Camp No. 16**, is hereby appointed as **Department Chief of Staff**, effective this date. This appointment shall run through April 6, 2024.
2. The duties of the Department Chief of Staff shall include the following:
 - a. The Chief of Staff will serve as a point of contact for officers and committees for coordination purposes. He will provide, as needed, assistance to the commander, officers, and camps.
 - b. The Chief of Staff will serve on the Department Council as a non-voting member, unless otherwise entitled to vote.
 - c. The Department Chief of Staff shall become familiar with the duties of all the appointed Department officers.
 - d. He shall monitor the progress of, and assist where necessary, the appointed Department officers and Committee Chairmen in completing their assigned duties.
 - e. Prior to the Department Encampment, he shall collect from each Department Officer, Department Committees, and Camp Commanders a report of their activities and progress and assist the Department Secretary in collating that report for the Department Council and the Department Encampment.
 - f. The Chief of Staff must be knowledgeable in the Regulations of the Order and the Bylaws of the Department of Kansas.
 - g. The Chief of Staff should attend all council meetings and the annual encampment.
 - h. At the direction of the Department Commander, the Chief of Staff shall request information from officers, committees, and camp commanders for use by the Department Commander.

IN FRATERNITY, CHARITY, AND LOYALTY,



Thomas E. Schmidt, PDC
Department Commander

Alan L. Russ, PDC
Secretary

DEPARTMENT OF KANSAS
SONS OF UNION VETERANS OF THE CIVIL WAR
P.O. Box 486, Eudora, Kansas 66025-0486
tschmidt2264@yahoo.com

DEPARTMENT ORDER 8
SERIES 2023-2024

January 3, 2024

NOTIFICATION OF TWENTY-EIGHTH ANNUAL DEPARTMENT ENCAMPMENT

1. In accordance with Chapter IV, Article I, Section B, Bylaws of the Department of Kansas, the **TWENTY-EIGHTH ANNUAL DEPARTMENT OF KANSAS ENCAMPMENT** shall be held on **Saturday, April 6, 2024**, as follows:

Registration opens: **11:30 AM**

Business Meeting: **12:00 Noon – 4:30 PM**

Place: **Constitution Hall, 319 Elmore Street, Lecompton, Kansas**

NOTE: Meal will **NOT** be available onsite.

[In case of inclement weather or other unforeseen circumstances, the backup date for the encampment will be Saturday, April 13, 2024.]

2. The Annual Department Encampment is for the purpose of conducting the business of the Department, including amendment of Department bylaws; approving policies and procedures; discussing and acting upon items which shall come before the encampment; and election and installation of Department officers for 2024-2025. All brothers of the Department are encouraged to attend this Encampment.

a. Voting Members of the Encampment:

- i. Elected officers of the Department of Kansas
- ii. All brothers currently holding the honor of Past Department Commander (PDC) with the Department of Kansas
- iii. All current Camp Commanders within the Department of Kansas
- iv. All brothers currently holding the honor of Past Camp Commander (PCC) with a camp within the Department of Kansas
- v. All authorized Delegates, as elected by the various camps of the Department of Kansas. As of the date of this order, camps are authorized the following number of delegates (this is in addition to those listed in paragraph 2a, i through iv, above). The actual number will be determined by camp strength as of March 31, 2024.

Camp 14	Camp 43	Camp 55
Camp 92	Camp 103	Camp 165

b. Non-voting Members of the Encampment: All Alternate Delegates of the camps.

c. Other Attendees (without vote): All Brothers and Sisters of the Allied Orders of the Grand Army of the Republic in good standing with their respective organization at the time of the encampment.

3. Camps shall report their attendees to the Department Secretary no later than March 31, 2024.

4. Department Officer Reports, Department Committee Reports, and Camp Commander Reports:

- a. All reports shall be submitted in an electronic format using Microsoft Word.

b. Elected and Appointed Department Officers, and Department Committee Chairmen shall submit a written report of their activities in their capacity as an elected or appointed Department Officer since the last Department encampment.

c. All Camp Commanders shall submit a written report of the activities of their camp since the last Department encampment.

d. Reports shall be submitted to **arrive no later than Saturday, March 23, 2024**, via email to the Department Chief of Staff at lubrdink@gmail.com. This is to allow time to compile and distribute the reports to the officers and camps in a timely manner.

e. The various reports will NOT be read at the Department encampment, as each attendee shall have been furnished a copy of them. The submitter will be called upon to state if there are any corrections to the report or if the report contains any recommendations. If the report does contain a recommendation, the recommendation shall be read and sent to the appropriate encampment committee for further action.

f. If any officer, chairman, or camp commander has nothing to report, he should submit an email as required in paragraph 3c, above, stating "Nothing to Report."

g. Reports not submitted by the March 23, 2024, deadline will not be included with the consolidated reports and will not be allowed to be presented at the encampment.

5. Additional information concerning the Department Encampment is posted on the Department website (www.suvcwks.org).

IN FRATERNITY, CHARITY, AND LOYALTY,



Thomas E. Schmidt, PDC
Department Commander

Alan L. Russ, PDC
Secretary

DEPARTMENT OF KANSAS
SONS OF UNION VETERANS OF THE CIVIL WAR
P.O. Box 486, Eudora, Kansas 66025-0486
tschmidt2264@yahoo.com

DEPARTMENT SPECIAL ORDER 1
SERIES 2023-2024

October 30, 2023

**PASSING OF BROTHER FRANKLIN C. BERGQUIST, PDC
AND DECLARATION OF PERIOD OF MOURNING**

1. It is with great regret I announce the death of Past Department Commander Franklin C. Bergquist on February 26, 2023. PDC Bergquist was a member of Corp. Patrick Coyne Camp No. 1, joining the camp on July 10, 1996. He served as the Camp Commander of Corp. Patrick Coyne Camp No. 1 for 1998. PDC Bergquist served on the Department Council for 1997-1998 and Senior Vice Department Commander for 1998-1999. He was elected to serve as Department Commander for the 1999-2000 term. PDC Bergquist was also awarded the Department honor of Emeritus by the 11th Department of Kansas Encampment on April 28, 2007.
2. PDC Bergquist honored the memory of his great grandfather, Mathias Edwin Swap, who served as a private with Company H, 147th Illinois Volunteer Infantry.
3. I am ordering the Department charter and all Department of Kansas camp charters to be draped for a period of 30 days from the date of this order. Additionally, members should wear either the black "In Memoriam" ribbon or the black band on the drop of their membership badge in accordance with National Regulations Chapter V, Article VI, Section 9.

IN FRATERNITY, CHARITY, AND LOYALTY,



ATTEST:

Thomas E. Schmidt, PDC
Department Commander

Alan L. Russ, PDC
Secretary

DEPARTMENT OF KANSAS
SONS OF UNION VETERANS OF THE CIVIL WAR
P.O. Box 486, Eudora, Kansas 66025-0486
tschmidt2264@yahoo.com

DEPARTMENT SPECIAL ORDER 2
SERIES 2023-2024

March 15, 2024

CONVENING OF DEPARTMENT COURT OF HONOR

1. As per the SUVCW Ritual and Ceremonials, Presentation Ceremony for Dr. Mary Edwards Walker Award, a Department Court of Honor is ordered to convene, as follows:
2. **PDC Alan L. Russ** is hereby detailed to convene a Department Court of Honor as follows:
 - a. Location: Constitution Hall, Lecompton, Kansas.
 - b. Date and Time: April 6, 2024, at 12:30 P.M.
 - c. Membership: All Past Department Commanders who are present at the Department Encampment.
 - d. Purpose: Presentation of Dr. Mary Edwards Walker Award.

IN FRATERNITY, CHARITY, AND LOYALTY,



Thomas E. Schmidt, PDC
Department Commander

Alan L. Russ, PDC
Secretary

DEPARTMENT OF KANSAS
SONS OF UNION VETERANS OF THE CIVIL WAR
P.O. Box 486, Eudora, Kansas 66025-0486
tschmidt2264@yahoo.com

DEPARTMENT SPECIAL ORDER 3
SERIES 2023-2024

April 6, 2024

ANNOUNCEMENT OF DEPARTMENT AWARDS

1. The following awards were presented at the Twenty-eighth Annual Department of Kansas Encampment on Saturday, April 6, 2024, at Lecompton, Kansas.

WILLIAM W. NIXON AWARD FOR CAMP OF THE YEAR

Sergeant Samuel J. Churchill Camp No. 4

Lawrence

LEANDER STILLWELL AWARD FOR OUTSTANDING ACHIEVEMENT

Lane D. Smith, PCC

Franklin Camp No. 5, Olathe

Michael J. Hadl, PCC

Sgt. Samuel J. Churchill Camp No.4, Lawrence

CAPTAIN PATRICK H. CONEY AWARD FOR BROTHER OF THE YEAR

James D. Thornton

Franklin Camp No. 5, Olathe

**CORPORAL LEONIDAS B. DAVIS *and* P.D.C. DEAN K. SPEAKS
AWARD FOR RECRUITER OF THE YEAR**

Conrad M. Fisher, PCC

Old Abe Camp No. 16, Topeka

IN FRATERNITY, CHARITY, AND LOYALTY,



Alan L. Russ, PDC
Secretary

Thomas E. Schmidt, PDC
Department Commander